

Government of the People's Republic of Bangladesh  
Ministry of Labour and Employment  
International Organizations-5  
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No. 40.00.0000.022.02.001.15-26

Date: 18 /02/2018

From : S M Mikhail Islam  
Assistant Chief.

To : Chief Accounts Officer  
Cabinet Division/Ministry of Labour & Employment  
Segun Bagicha, Dhaka.

Subject: Official Delegation of Bangladesh to attend the 332<sup>th</sup> Governing Body Meeting of International Labour Organization to be held in Geneva, Switzerland during 08-22 March, 2018.

The undersigned is directed to inform that the Government of the People's Republic of Bangladesh has been pleased to constitute the following official delegation to attend the 332<sup>th</sup> Governing Body Meeting of International Labour Organization to be held in Geneva, Switzerland during 12- 22 March, 2018:

Sl. No.	Name and Designation of Delegates	Position/Title	Duration
1)	Mr. Md. Mujibul Haque, MP Hon'ble State Minister, Ministry of Labour and Employment	Leader of Delegation	12- 22 March, 2018
2)	H. E. Mr. M Shameem Ahsan Ambassador and Permanent Representative Permanent Mission of Bangladesh, Geneva	Alternative Leader of Delegation (from Geneva)	12- 22 March, 2018
3)	Ms. Afroza Khan Secretary-In-Charge Ministry of Labour and Employment	Deputy Leader of Delegation	12- 22 March, 2018
4)	Mr. Khondaker Mostan Hossain Additional Secretary Ministry of Labour and Employment	Member	08- 22 March, 2018
6)	Mr. Amar Chan Banik Deputy Secretary & PS to Hon'ble State Minister Ministry of Labour and Employment	Member	12- 22 March, 2018
7)	Mr. Md Humayun Kabir Deputy Chief Ministry of Labour and Employment	Member	08- 22 March, 2018
8)	Mr. Md. Abdul Wadud Akanda Second Secretary, Permanent Mission of Bangladesh to the UN, Geneva	Government Delegate (from Geneva)	12- 22 March, 2018

2. The programme duration mentioned above against each delegate are excluding travel and transit period. The journey of each of the delegate will commence on the most nearby date of the programme starting date applicable for each delegate and will leave Geneva on 23 March 2018 or the most nearby date.

3. All expenses of Hon'ble State Minister, Ministry of Labour and Employment in connection to this programme will be borne from the budget of 2017-18 financial year of the Cabinet Division. All expenses of the Secretary-in-charge, Additional Secretary, Deputy Secretary & PS to Hon'ble State Minister and Deputy Chief will be borne from the budget of 2017-18 financial year of the Ministry of Labour and Employment.

4. The period of visit including transit of the delegates will be treated as on duty and their usual honorarium/pay and allowances during the period will be payable from Bangladesh in local currency as per government rules.

5. This order is issued with the approval of the competent authority.

(S M Mikhail Islam)

Assistant Chief

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No. 40.00.0000.022.02.001.15-26/1(29)

Date: 18/02 /2018

Copy forwarded for kind information and necessary action (Not in accordance with seniority):

1. Mr. Md. Mujibul Haque, MP, Hon'ble State Minister, Ministry of Labour and Employment, Government of the Peoples' Republic of Bangladesh.
2. Cabinet Secretary, Cabinet Division, Bangladesh Secretariat, Dhaka.
3. Principal Secretary, Prime Minister's Office, Tejgaon, Dhaka.
4. Senior Secretary, Ministry of Public Administration, Bangladesh Secretariat, Dhaka.
5. Secretary, Finance Division, Ministry of Finance, Bangladesh Secretariat, Dhaka.
6. Secretary, Public Security Division, Ministry of Home Affairs, Bangladesh Secretariat, Dhaka.
7. Foreign Secretary, Ministry of Foreign Affairs, SegunBagicha, Dhaka.
8. H.E. the Ambassador & Permanent Representative, Permanent Mission of Bangladesh to the UN, Geneva, Switzerland.
9. Ms. Afroza Khan, Secretary-in-charge, Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
10. Additional Secretary (Administration), Ministry of Labour and Employment, Dhaka.
11. Inspector General(Additional Secretary), DIFE, 23-24 Kawran Bazar, Dhaka.
12. Chief Executive Officer (CEO), National Skill Development Council (NSDC), Dhaka.
13. Director of Labour, Department of Labour, 4 Rajuk Avenue, Dhaka.
14. Director General, National Security Intelligence, SegunBagicha, Dhaka.
15. Director General (Consular & Welfare), Ministry of Foreign Affairs, Dhaka (requested to kindly issue note verbal for this purpose).
16. Director General, Department of Immigration and Passport, Agargaon, Dhaka.
17. Mr. Khondaker Mostan Hossain, Additional Secretary, Ministry of Labour and Employment.
18. Mr. Amar Chan Banik, PS to Hon'ble State Minister, Ministry of Labour and Employment, Dhaka.
19. Mr. Md Humayun Kabir, Deputy Chief, Ministry of Labour and Employment, Dhaka.
20. Director, ILO Country Office for Bangladesh, House-SE(G)-2, Road No 140, Gulshan- 1, Dhaka.
21. Deputy Secretary (Administration), Ministry of Labour and Employment, Dhaka (With a kind request to take necessary steps to issue financial GO).
22. Mr. Md. Abdul Wadud Akanda, Second Secretary, Permanent Mission of Bangladesh, Geneva.
23. PS to Secretary, Ministry of Labour and Employment, Dhaka.
24. Director, Hazrat Shahjalal International Airport, Dhaka.
25. Director, Division of Foreign Currency Policy, Bangladesh Bank, Dhaka.  
(with a kind request to take necessary steps for dollar endorsement)
26. Accounts Officer, Cabinet Division, Bangladesh Secretariat, Dhaka.
27. Accounts Officer/DDO, Ministry of Labour and Employment, Bangladesh Secretariat, Dhaka.
28. Mr. Md. Hannan Sarder, Protocol Officer, Ministry of Labour and Employment, Dhaka.
29. Programmer, Ministry of Labour and Employment, Dhaka.  
(with a request to upload the GO in the website of the ministry)

(S M Mikhail Islam)  
Assistant Chief